



Currie East Neighbourhood Watch

CONSTITUTION

1. Name of the Organisation

1.1 The name of the organisation shall be known as Currie East Neighbourhood Watch, (hereinafter referred to as the 'Watch').

1.2 The Watch shall be a not-for-profit organisation, non-party in politics, non-sectarian in religion, operate an equal opportunities and non-discriminatory policy, will embrace diversity and support the needs of vulnerable and disadvantaged Members of the Watch area.

2. Geographical Area of Responsibility

2.1 The geographical limits of the Watch shall be those agreed at the inaugural meeting plus subsequent approved extensions. Extensions can only be agreed by a majority vote at an Annual General Meeting or an Extraordinary General Meeting. For the current geographical area refer to Appendix.

3. Objectives of the Watch

3.1 To assist with the creation, development and promotion of the following activities:

- Support of Neighbourhood Watch organisations and groups.
- The actions of being a Considerate Neighbour by establishing and maintaining good relationships with fellow residents, local organisations and businesses.
- Greater public awareness and participation in the prevention and detection of crime and to reduce the fear of crime.
- Improve police and community liaison and increase community safety in cooperation with recognised Authorities and other relevant organisations.

4. Remit

In furtherance of the said Objectives the Watch may:

4.1 Participate in the wider promotion of the objectives of Neighbourhood Watch Scotland.

4.2 Carry out research and surveys, provide and communicate information and advice to and on behalf of the Membership, exchange information and share and promote best effective practice and acceptable behaviour and performance standards amongst all Neighbourhood Watch entities and where relevant with other organisations. Provide relevant, accurate and timely information to the public and media in appropriate circumstances.

4.3 Act as a forum providing for or assisting in the holding of meetings, seminars, exhibitions and any other appropriate Neighbourhood Watch activities.

4.4 Act as a consultative and advisory body to Organisations on matters affecting the Watch. Represent the views and needs of the Watch Members and exchange information where appropriate to and with Organisations and other Neighbourhood Watch entities in relation to the Objectives of the Watch.

4.5 Raise funds, invite and receive donations from any persons or bodies by way of subscription, accept gifts and raise money in such a prudent, reasonable and legal manner as the Watch Committee shall think fit, but to exclude any power to borrow money.

5. Qualification of Membership

5.1 Membership of the Watch shall be open to all residents within the Watch geographical area of responsibility.

5.2 The Office Bearers hold the right to refuse an application for membership if they consider it to be in the best interests of the Watch. In such case, the Office Bearers must inform the applicant in writing of the reasons for the refusal within twenty-one days of the decision, and consider any written representations the applicant may make about the decision. The Office Bearers decision following any written representations must be notified to the applicant in writing and shall be final.

6. Responsibilities of Watch Committee

6.1 The Watch shall be administered by a Committee consisting of the Chair, Vice-Chair, Secretary and Treasurer who will be deemed the Office Bearers and up to twenty-four elected Members and shall be responsible for the general control and management of the Watch

6.2 The Watch must keep a register of names and contact details of the Committee Members, including authorised representatives and any deputies in a form and a place deemed appropriate by the Committee.

6.3 All Committee Members and Office Bearers shall be elected or be eligible for re-election annually at the AGM, except the Chair and Vice-Chair whose term of office shall be 2 years. The Chair at the end of the term of 2 years, will be replaced by the Vice-Chair. In exceptional circumstances the Chair may be appointed to continue for a period of up to a further 2 years and will then be required to demit Office.

6.4 The Committee will have the power to co-opt to fill any vacancies which may arise between Annual General Meetings and may appoint such Sub-Committees as may be required to carry out the activities of the Watch.

6.5 It is expected that Committee Members attend Committee Meetings, Annual General Meetings and Extraordinary General Meetings and if not able to attend, apologies are to be received by the Secretary at least twenty-four hours prior to the Meeting.

7. Finance

7.1 A dedicated bank account will be opened and all moneys raised will be credited to this account. The signatures of any 2 of the following 4 will be required for withdrawals from this account - Treasurer, Chair, Vice Chair and Secretary. An Auditor will be appointed at the AGM to undertake an annual audit of the accounts and to formally sign-off the accounts if appropriate to do so. An audited set of the accounts shall be presented to the Annual General Meeting each year for approval by the Members.

8. Financial Year

8.1 The financial year for the Watch will end on 30th September each year,

9. Membership Fees

9.1 All members shall pay an Annual Membership fee which shall be paid by 30th April following the Annual General Meeting. Such membership fee shall be fixed annually at the Annual General Meeting.

10. Frequency of Meetings

10.1 The Annual General Meeting shall be held within 6 weeks of the end of the financial year. There shall be no requirement for a quorum for this meeting

10.2 The Committee should meet on at least 3 occasions per annum. A quorum for the Committee Meeting shall consist of 50% of the Committee and must include the Chair or as acting as Deputy the Vice-Chair or, by prior approval of the Committee a member who is also an Office Bearer

10.3 An Extraordinary General Meeting shall be convened by the Committee on the written request of fifty members of the Watch stating, in precise terms, the business which they wish to have transacted.

10.4 Not less than twenty-eight days' notice shall be given of an Extraordinary General Meeting and twenty-five of the membership, shall form a quorum. The notification will be decided by the Committee.

10.5 At the Annual General Meeting, Committee Meetings and Extraordinary General Meetings the Chair shall be taken by the Chair of the Watch and failing that, by the Vice Chair or, by prior approval of the Committee, by a member who is also an Office Bearer. At Annual General Meetings, Committee Meetings and Extraordinary General Meetings all members present, who are individual members, shall be entitled to vote. Voting shall be by a show of hands or by secret ballot at the discretion of the Chair. Any decision(s) will be by the majority vote of those present at the Meeting.

11. Dissolution of the Watch

11.1 In the event of a proposal to wind up the Watch, if requested by Members of the Watch, this will follow the rules of an Extraordinary General Meeting. If a majority of Committee Members decide, at a Committee Meeting, that the Watch be dissolved, all members shall be notified in writing, giving twenty-eight days' notice of the Meeting. The Watch may be dissolved only with a majority vote from all members attending. In the event of the Watch being wound up, any funds remaining shall be donated to a charity or charities nominated by the Committee. Any membership subscriptions collected will be non-refundable.

12. Alteration to the Constitution

12.1 Proposals to amend the Constitution should be notified to the Secretary in writing at least twenty-eight days prior to the Annual General Meeting, this being the only meeting at which any alterations may be approved. The adoption of any such alterations will be noted in the Minutes of the meeting.

APPENDIX

Geographical Area of Responsibility

The current area of the Watch, as approved at AGM October 2014:

Southern boundary - the south side of Lanark Road West from the boundary with Juniper Green to the east side of Curriehill Road including Provost Haugh.

Northern boundary - the north side of Lanark Road West from the boundary with Juniper Green westwards to the junction of Muir Wood Road/Lanark Road West, Nether Currie Crescent, Nether Currie Place, Corslet Road and Weavers Knowe Crescent; and to include those parts of Riccarton Avenue, Riccarton Mains Road and Muir Wood Road which will allow a continuous boundary.

Western boundary - the east side of Curriehill Road, from the Lanark Road West to the railway line.

Eastern boundary - the east side of Nether Currie Crescent and east side of Muir Wood Road to the junction with Lanark Road West and extending to the section of Lanark Road West to the Juniper Green Boundary.

The boundary of the area is marked in red below:



Last Update Ratified by Membership: AGM 9th October 2017