

Currie East Neighbourhood Watch

CONSTITUTION

1. Name of the Scheme

The Scheme: shall be known as the **Currie East Neighbourhood Watch** Scheme

2. Area of Responsibility

The geographical limits of the Scheme shall be those agreed at the inaugural meeting plus subsequent approved extensions.

The southern boundary is the south side of Lanark Road West from the boundary with Juniper Green to the east side of Curriehill Road including Provost Haugh.

The northern boundary is the north side of Lanark Road West from the boundary with Juniper Green westwards to the junction of Muir Wood Road/Lanark Road West, Nether Currie Crescent, Nether Currie Place, Corslet Road and Weavers Knowe Crescent. This boundary to include those parts of Riccarton Avenue, Riccarton Mains Road and Muir Wood Road which will allow a continuous boundary.

The western boundary is the east side of Curriehill Road from the Lanark Road West to the railway line.

The eastern boundary will be the east side of Nether Currie Crescent and east side of Muir Wood Road to the junction with Lanark Road West, then including the section of Lanark Road West to the Juniper Green Boundary

Extensions to the existing Scheme shall only be agreed by a majority vote at an Annual General Meeting or an Extraordinary General Meeting

3. Objectives of the Scheme

The Currie East Neighbourhood Watch Scheme shall carry out certain crime prevention measures and community initiatives aimed at improving:

- The security of homes
- Reducing crime and the fear of crime, and
- Increasing the awareness of environment issues within the Watch area

4. Qualification of Membership

Membership of the Scheme shall be open to all residents within the Scheme's area of responsibility and include the supervisory police officers.

5. Committee

The Scheme shall be administered by a committee consisting of the following:

Chair, Vice Chair, Secretary and Treasurer who will be deemed the Office Bearers and up to 24 elected members

All committee members shall be elected annually at the AGM and be eligible for re-election. Except that the Chair (who may be male or female) may not serve consecutively for more than two years and, at the end of the appropriate period, will be replaced by the Vice-Chair. The Vice-Chair will be elected annually on the understanding he or she will follow into the Chair at the appropriate time.

The Committee will have the power to co-opt to fill any vacancies which may arise between Annual General Meetings and may appoint such sub-committees as may be required to carry out the activities of the Watch.

It is expected that Committee Members attend Committee Meetings, Annual General Meetings and Extraordinary General Meetings and if not able to attend, apologies are to be received by the Secretary at least 24 hours prior to the Meeting.

6. Finance

A dedicated bank account will be opened and all moneys raised will be credited to this account. The signatures of any two of the following four will be required for withdrawals from this account - Treasurer, Chair, Vice Chair and Secretary. An audited set of accounts shall be presented to the Annual General Meeting each year.

7. Financial Year

The financial year for the Scheme will end on 30th September each year,

8. Membership Fees

All members shall pay an Annual Membership fee which shall be paid by 30th April following the Annual General Meeting. Such membership fee shall be fixed annually at the Annual General Meeting.

9. Frequency of Meetings

The Annual General Meeting shall be held within six weeks of the end of the financial year. The Committee should meet on at least three occasions per annum. A quorum for the Committee Meeting shall consist of the Chair or Vice Chair and not less than six remaining Committee members.

An Extraordinary General Meeting shall be convened by the Committee on the written request of fifty members of the Watch stating, in precise terms, the business which they wish to have transacted.

Not less than twenty-eight days notice shall be given of an Extraordinary General Meeting and twenty-five of the membership, shall form a quorum. The notification will be decided by the Committee.

At the Annual General Meeting, Committee Meetings and Extraordinary General Meetings the chair shall be taken by the Chair of the Watch and failing that, by the Vice Chair or by a member who is also an Office Bearer. At Annual General Meetings, Committee Meetings and Extraordinary General Meetings all members present, who are individual members, shall be entitled to vote. Voting shall be by a show of hands or by secret ballot at the discretion of the Chair. Any decision(s) will be by the majority vote of those present at the Meeting.

10. Dissolution of the Scheme

In the event of a proposal to wind up the Scheme, if requested by Members of the Watch, this will follow the rules of an Extraordinary General Meeting. If a majority of Committee Members decide, at a Committee Meeting, that the Scheme be dissolved, all members shall be notified in writing, giving twenty-eight days notice of the Meeting. The Scheme may be dissolved only with a majority vote from all members attending. In the event of the Scheme being wound up, any funds remaining shall be dispersed equally among the extant membership or donated to a charity or charities nominated by the Committee.

11. Alteration to the Constitution

Proposals to amend the Constitution should be notified to the Secretary at least twenty-eight days prior to the Annual General Meeting, this being the only meeting at which any alterations may be approved.

(Revised October 2014)